

Payer Agreement Instructions for Louisiana Blue Cross / Blue Shield - BS038

Important Notes

The provider **must** be enrolled with the payer and have a valid Provider Identification Number (PIN) before completing the agreement to submit electronic claims. Please wait until the PIN has been assigned **before** completing these forms requesting submission of electronic claims. Please do not list the PIN as "pending".

To obtain a PIN for a specific payer, **the provider or Billing Service** must contact the payer's Provider Relations Department. ProxyMed, Inc. **cannot** make this request for the provider.

- If making copies include *all* pages of this agreement and be sure they are all legible.
- Submit one agreement for each provider/location.
- Incomplete or incorrect agreements will be returned delaying enrollment and approval.

Guidelines for completing: Louisiana Blue Cross / Blue Shield- Payer ID BS038

Complete the EDI Transaction Addendum and fax or mail to the following:

EDI Clearinghouse Services

(225) 298-2945

Physical address:

EDI Clearinghouse Services

PO Box 98029

Baton Rouge, LA 70898

**Questions? Contact NDCHealth Enrollment at:
(800) 689-4550**

